



**Application for Special Exam / Re-Exam**

Date: .....

Applicant Name: .....

Class & Branch: ..... PRN: .....

Mobile No.: ..... Roll No: .....

To,  
 The Head of Department / BoS Chairman,  
 Department of.....,  
 PCCoE, Nigdi, Pune-411044.

**Subject: Permission to appear for Special Exam / Re-Exam.**

Respected Sir/Madam,  
 I, ..... student of ..... Branch.....  
 Semester..... Academic Year..... Hereby seeking the permission to appear for special  
 exam / re-exam for the following mentioned subjects. I am not able to appear the regular ETE exam for  
 these subject due to the reason .....

Sr.No.	Course Code	Course Name	Course Type
1			
2			
3			
4			
5			
6			
7			

Herewith, I am submitting all the necessary documents (Hall Ticket, Event Details with proof, Medical Certificate, Time Table, etc.....). So kindly consider my application & permit me for the same.

**Student Signature**

**Remark of the Class Teacher & Exam Coordinator:** .....

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**Class Teacher**

**Exam. Coordinator**

He/She is permitted / Not permitted for special exam.

**HoD / BoS Chairman**

**Controller of Examinations**